

(sample RSVP form; on school letterhead)

**RSVP for
Grandparents & Grandfriends Day
Luxton School
Friday, October 19, 2001
12:30 to 3:00 pm**

PLEASE RETURN THIS FORM NO LATER THAN MONDAY, OCTOBER 15, 2001

You can return this RSVP form to the school with the student, in the mail, or fax it to (555) 555-5555. You can also call the school secretary at (777) 777-7777.

Please PRINT clearly. Information will appear on nametags.

Student name(s), teacher(s), room number(s):

Name	Teacher	Room Number
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Names of person(s) attending and check appropriate relationship:

Name: _____ Grandparent Other Relative Grandfriend

Name: _____ Grandparent Other Relative Grandfriend

Name: _____ Grandparent Other Relative Grandfriend

Name: _____ Grandparent Other Relative Grandfriend

Please indicate any special dietary, physical, or other needs a guest may have:

Thank you!